



## The Grove Spaces — Content Creation Specialist Job Description

### **About The Grove Spaces:**

The Grove Spaces are cannabis friendly venues, with licenses that allow for cannabis consumption. These venues bring the best of local culture together to create unique sensory experiences for our guests in highly-curated and inspiring settings.

The Grove Spaces offices in downtown Boulder. We have partnered venues in Boulder, Denver and San Francisco.

**Office:** 1002 Walnut Street, Suite 300, Boulder, CO 80302

### **Roles & Responsibilities:**

Create content to reflect The Grove Spaces brand guidelines and publish on our website and social pages.

### **Current Project Needs:**

Update Website  
Social Media Posting Schedule  
Design Print and Digital Content as Needed

### **Potential Projects:**

Revise Design Guidelines

### **Skills:**

Graphic Design  
Frontend Web Design

### **Bonus Skills:**

Website Development  
Google Analytics  
Music Production  
Video Editing

### **Details:**

10-15 hours weekly  
\$12 - \$15 Hourly  
March 1st – August 1st  
Possibility for a full-time position in August

### *How to apply:*

Please send an email to [contact@thegrove.space](mailto:contact@thegrove.space) with the subject line "Content Creator." Add a short description of your interest and attach your resume/portfolio.